ROYAL INSTITUTE OF MANAGEMENT

building the finest leaders and managers in the country

Post Graduate Certificate in MANAGEMENT

Certificate for better opportunity
Mission

“To develop socially and professionally responsible and proactive leaders and managers with holistic values and competencies”

Vision

“To be a premier centre of excellence in management development and policy research in the region”

About Us

The Royal Institute of Management (RIM), established as the country’s apex management training institute, has been mandated to “impart, promote and improve professional knowledge and skills in management and public administration in both public as well as private sector in the nation” towards complementing the achievement of our national goal. The institute was established in 1986 and was incorporated as an autonomous institute in 1990 under the Royal Charter with a Board of Directors as its governing authority.

As the only Government management Institute, RIM has been solely engaged in supporting the human resource development need of the country, especially for the civil service. RIM’s intervention in the national human resource capacity building was primarily through training, research and consultancy activities.

Presently, the Institute plays a crucial role in the areas of:

- Training and capacity development of the civil service in close coordination with the Royal Civil Service Commission;
- Capacity development needs of local governance institutions and agencies aimed at facilitating the decentralization initiative of the Royal Government;
- Supporting the private sector development through niche training interventions in support of their human resource development initiatives.
Location and Facilities

Located seven kilometers at the outskirt of the capital city of Thimphu, the institute is situated below the oldest Dzong of Bhutan, the Semtokha Dzong (fortress). Overlooking the institute, we have the Buddha statue (Kuensel Phodrang) in the west and the Ola Rongchu flows through its 25-acre campus that adds to the serenity and the natural beauty of the campus.

The Institute houses an auditorium with a seating capacity of 210, a Temple /Lhakhang and sports facilities including a gymnasium. The training activities are conducted in its ten classrooms, seven computer laboratories, and three seminar/ conference halls. The residential block comprises hostels with an intake capacity of 200 trainees and 14 units of residential quarters for faculty and ten for administrative staff with Wi-fi connectivity facility.

In order to support the ongoing activities, its library is equipped with 20,000 plus books, 4,000 plus government reports & documents. The library has subscription to 30 plus Journals and Periodicals. It also has a small collection of audio visual. The audio visual materials are mostly on Management and IT.
The Post Graduate Certificate in Management is offered to develop a range of managerial skills and appraise them in relevance to the participants’ profession or business.

Participants’
The course is designed to cater to individuals from all sectors – private employees, corporate employees and government professions. Work experience is not a pre-requisite. The course is designed for highly motivated individuals. It is meant to prepare both young graduates and experienced personals for managerial career in the private companies, corporate offices and government organisation.

Duration
Four months – Every September to December

Course
It is an intensive course, highly simulative and challenging. The course consists of six units.

These six units are verified and approved as waivers by the University of Canberra (UC), Australia making an individual participant eligible for Stage II of the Masters program - Masters in Management (MM) & Masters in Public Administration (MPA) conducted jointly by the RIM, Bhutan & UC, Australia. (for further information on Masters program visit: www.rim.edu.bt)

The Six Units of PGCM course
1. Organizational Behavior (HBO)
2. Economics for Managers
3. Introduction to Public Administration
5. Politics & Democracy
6. Managerial Finance

Teaching & Learning approach
All units are of 40 sessions each. The course consists of formal lectures with equal emphasis on case study analysis. Intensive learning and teaching methodologies are used for the course. Lectures consist of stimulations, role play and “learn by doing” practical sessions. Active participation and free, frank discussion are encouraged amongst participants and the resource person.
Faculties
The course is launched by the Institute. Faculties have several years of experience teaching the units as a part of the Post Graduate programs in Development Management & Financial Management programs. The PG programs of RIM are internationally rated very high. The RIM - PG course participants are accredited waivers in most of the reputed universities abroad.

Assessments
The participants will be assessed as per the standard assessment mode practiced for the Post Graduate Programs of the Institute. The assessment consists of various modes as exams, class participations, assignments, presentations, case analysis and reports.

Awards
Upon successful completion of the course, participants will be awarded the Post Graduate Certificate in Management of the Royal Institute of Management as enshrined in the Royal Charter of RIM 1990.

Admission requirements
Graduates with Degree in any discipline are eligible for admission. No work experience required. In service employees are most welcome. The admission criteria are subject to the RIM admission rules & regulations.

Admissions open from June 1, 2012. Last date for acceptance of admission application is August 3, 2012.

Fees
Tuition fees for Bhutanese nationals is Nu 84,000/-. For foreign nationals is Aus $ 7,200/-. Fees must be paid in one installment. The present fee structure is a onetime promotional fee with huge concession.

For further Information please visit www.rim.edu.bt
Management and Programme

The Board of Directors headed by a Chairman appointed by the Royal Government provides leadership and strategic directions including policy guidance. The Board is supported by the Secretariat headed by the Director of the Institute appointed by the Royal Government. The Director is responsible for the day-to-day management and administration of the Institute and formulation of strategic policy proposals for consideration by the Board. A Policy & Planning/Communication Unit (PPU) supports the Director. The Unit is headed by the Chief Planning Officer.

Besides the PPU and Academic Advisory Committee, the structure is broadly divided into two functional areas viz. Programme and the Support Services. The programme service is responsible for the discharge of academic services. The Support Services supports the programme and is responsible for the general management, administration and provision of learning resource facilities.

The academic services of the Institute is developed and delivered through its three departments namely:

i. Department of Management Development
ii. Department of Finance and Business
iii. Department of Information and Communications Technology

While the earlier programme units were labeled as Centers, in the new structure, the centers has been merged within the three departments. This is to provide focus of the programmes based on their broad grouping and specialization. A Department may however have the option of reviving some of the centers under its administrative jurisdiction to meet certain specialized programme needs.
Values

The RIM family pledges to uphold the five core values. The five core values had been reformulated based on the earlier values identified in 1996. The reformulation has been done for easier understanding and to give meaningful expression of the values that we actually believe in and would like to uphold as proud members of the RIM family. The five core values are:

Excellence
We shall strive to maintain the highest form of standards in all our professional endeavours.

Team work
We shall work as a family believing in the principle “united we stand, divided we fall.”

Discipline
We shall uphold the image of the Institute in our internal and external dealings and shall not waver in our loyalty to the Institute and Tsa-Wa-Sum.

Innovation
We shall promote innovation and creativity that serves the interest of the Institute and the country.

Accountability
We shall refrain from any activities that would be in conflict with the interests of the Institute and Tsa-Wa-Sum, and shall be accountable for our words and actions.
How to apply?
Applications to the programs should be made through the application process detailed on www.rim.edu.bt

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For further Information Contact

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