**ROYAL INSTITUTE OF MANAGEMENT, THIMPHU & UNIVERSITY OF CANBERRA, AUSTRALIA**

**MASTER OF BUSINESS MANAGEMENT (PUBLIC ADMINISTRATION)**

Student Orientation Programme- March 2, 2015

**Program**

Venue: Master Session Room (above Seminar Room 101)

0855 hrs: All students are seated

0900 hrs: Arrival of Director General, RIM

0905 hrs: Welcome Address- Director General/RIM

0915 hrs: Refreshment

0930 hrs: Briefing by RIM

1. Support Services
* Registration/Administration/Fees: Prof. Thinley Namgyal
* Library : Ugyen Lhendup, Asst. Lecturer
* IT Services : Tashi Phuntsho, Sr. ICT Associate Officer
1. Academic Services (Prof. Dhanapati Mishra)
* Course Aims/Objectives
* Structure
* Schedule
* Graduation
* Unit Outlines/Materials
* RIM Norms

1100 hrs: Briefing by University of Canberra, Australia (Prof. Greg Boland and Luby Simson)

* Overview of Degree Courses
* Access to UC LMS – Module, Library and accessing study materials
* Assignments, Assessment and Evaluation
* Academic writing (in-text citations, plagiarism, research ethics)
* Policy Report-
* Q and A

1300 hrs: Lunch Break

1400 hrs: Session Starts