**Entrepreneurship PG (9691|1)**

Click on the sections below to view the information. Click Expand All to read all information. To view a printable version of the Unit Outline click on Print this page. To save the Unit Outline as a PDF click on Print this page, then use your browser's Print function to save to PDF.

[**Acknowledgement of Country**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| The University of Canberra acknowledges the Ngunnawal peoples as the traditional custodians of the land upon which the University's main campus sits, and pays respect to all Elders past and present. |

[**Introduction**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| This Unit Outline must be read in conjunction with:   1. *UC Student Guide to Policies*, which sets out University-wide policies and procedures, including information on matters such as plagiarism, grade descriptors, moderation, feedback and deferred exams, and is available at <http://www.canberra.edu.au/student-services>. 2. *UC Guide to Student Services*, and is available at <http://www.canberra.edu.au/student-services>. 3. Any additional information specified in section 6. |

[**1. Core Unit Details**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |  |
| --- | --- |
| **Unit Code and Version:** | 9691|1 |
| **Unit Title:** | Entrepreneurship PG |
| **Unit Level:** | P |
| **Owning Faculty/Section:** | Faculty of Business, Government & Law |
| **UC Discipline/Section:** | School of Management |
| **Enrolled Credit Points:** | 3 |
| **Unit Offering Details:** | UC Term 3, 2016, INTENSIVE, RIM-BHUTAN (152283)  For an explanation of delivery modes see [Unit Modes of Delivery Titles](https://www.canberra.edu.au/myuc-s/business-units/dvce/unit-modes-of-delivery). |
| **Unit Convener Name and Contact Details:** | Greg Boland  Room:  11A24  Phone:  +61 02 6201 2327  Fax: +61 02 2601 5238  Email: gregory.boland@canberra.edu.au |
| **Administrative Contact Details:** | BGL Reception  Tel: (02) 6206 8810  Room:11B27  Email: [BGLAdminEnquiries@canberra.edu.au](mailto:BGLAdminEnquiries@canberra.edu.au)  Web: <http://www.canberra.edu.au/faculties/busgovlaw> |

[**2. Academic Content**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| **Unit Description**  The unit includes instruction in opportunity recognition, idea generation through evaluating and implementing an idea, commercialising a concept, marshalling resources in the face of risk and initiating a business venture. Topics include entrepreneurship and related theory, intrapreneurship, intellectual property, marketing research, environmental assessment, financial preparation, analysing the entrepreneurial environment, multiples model of comparing firms, developing creativity and innovation, ethical and social responsibility challenges, sources of information and assistance in Australia, developing and presenting a business plan, assessment and evaluation of opportunities, strategic planning and managing entrepreneurial growth. |
| **Learning Outcomes**   * Upon successful completion of this unit, students will be able to: 1. Compare and contrast different forms of entrepreneurial theory and thinking in its role for idea and business development in the global economy; * 2. Investigate and report on different forms of entrepreneurial behaviour including approaches to teamwork, communication, creativity, innovation, risk-taking and social/ethical responsibility; * 3. Identify and describe the important elements in formulating and evaluating an entrepreneurial business plan for a start-up organisation or for a new project in an established organisation; * 4. Critically analyse through using theory and real life examples, the challenges of managing rapid growth and overcoming obstacles in an entrepreneurial environment; and * 5. Investigate and report on the wide source of information and assistance available to entrepreneurs and the significant range of entrepreneurial events over the last fifty years. |
| **Graduate Attributes**   * 1. UC graduates are professional - communicate effectively * 1. UC graduates are professional - use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems * 1. UC graduates are professional - work collaboratively as part of a team, negotiate, and resolve conflict * 2. UC graduates are global citizens - behave ethically and sustainably in their professional and personal lives * 3. UC graduates are lifelong learners - adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas * 3. UC graduates are lifelong learners - be self-aware   This unit is intended to integrate theory and practice through intensive workshop participation in order to thought provoke graduates to further develop their knowledge, skills and attitudes required in today's global business environment. |
| **Personal Attributes**  As students of the University they will develop the qualities of critical thinking, curiosity and reflective practice. They will use foresight, initiative and leadership, and be open to alternative perspectives. As graduates, they will continue to learn and thrive in environments of complexity, ambiguity and change. |
| **Prerequisite**  6261 Marketing G |
| **Co-requisite**  None. |

[**3. Timetable of Activities**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| **WORKSHOP 1:  MONDAY AUGUST 8 2016**  **Part A.   Entrepreneurship: Definition & Evolution.  Nature of Small Business in Australia.**  **Part B.   Intrapreneurship**  **Part A.  Entrepreneurship: Definition & Evolution. Nature of Small Business in Australia.**  **Learning Objectives include:**   * the definition of entrepreneurship and schools of entrepreneurial thought * the processes of new venture creation * the role of entrepreneurship and small business in economic growth * the key characteristics of small business * the advantages & disadvantages of starting and operating a small business.   ***Recommended Reading:***  **Frederick &Karatko, 2013, Chapters 1 & 8**  **Schaper, 2013, Chapter 1.**    **Part B.      Intrapreneurship**  **Learning Objectives include:**   * understanding the different forms of corporate entrepreneurship * the importance of corporate entrepreneurship for established businesses * the processes involved in new venture development * identifying the key steps in developing entrepreneurial spirit in organisations.     ***Recommended Reading:***  **Frederick &Karatko, 2013, Chapter 8**  **Schaper, 2012, Chapter 17.** |
| **WORKSHOP 2:  TUESDAY 9 AUGUST 2016**  **Part A.   Understanding the Entrepreneurial Perspective in Individuals**  **Part B.   Creativity, Innovation and Entrepreneurship**      **Part A.    Understanding the Entrepreneurial Perspective in Individuals**  Learning Objectives include:   * explaining the relationship between the entrepreneur and new value creation * explaining why and how entrepreneurs discover and exploit opportunities * listing the roles and characteristics of entrepreneurs * identifying the relevant performance measures for an entrepreneur * defining the risks of a career in entrepreneurship * explaining entrepreneurial behaviour in a social context.     **Part B.      Creativity, Innovation and Entrepreneurship**  Learning Objectives include:   * listing components of creativity * using a series of creativity techniques * defining and explaining sources of innovation * discussing the different types of innovation * explaining the links between creativity, innovation and entrepreneurship.   ***Recommended Reading:***  Frederick &Karatko, 2013, Chapters 2 and 5 |
| **WORKSHOP 3:  WEDNESDAY 10 AUGUST 2016**  **IDEAS Workshop + first of the IDEAS presentations (10%)**    **THE *IDEAS* METHOD**  The *Innovation Development Early Assessment System* (*IDEAS*) is a structured method for early assessment that is designed to identify new ideas with genuine commercial merit and the strategic alternatives for commercialisation.  It is a ***structured methodology*** that uses a comprehensive set of standardised assessment criteria.  It is aimed at ***early assessment*** when there is not much tangible data available.  It is designed to identify ideas with ***genuine commercial merit***.  It is designed to assist with mapping the ***strategic alternatives for commercialisation***.  *IDEAS* is a workshop program that is intended to expand your capacity to identify ideas that warrant further development and plan how that development should take place.  It is an established framework that sharpens your insight to decide whether or not you want to pursue a new project.  Once you have learned how to use *IDEAS*, you can keep using it in several ways.  You can use it to provide insight for ‘panel beating’ your idea into a stronger commercial proposition.  You can use it as a method for re-evaluating your idea each time you modify it.  And you can use it as a framework for presenting your idea to people who may be able to help you to commercialise it.  During this workshop you will be required to form into groups of 2 or 3 students.  Your group’s task will be to work on an IDEA of your choosing (perhaps your BP assignment) to determine the feasibility or not of commercialising it.  ***Recommended Reading:***  Frederick &Karatko, 2013, Chapter 5  IDEAS handout. |
| **WORKSHOP 4:  THURSDAY 11 AUGUST 2016**  **Part A.    IDEAS presentations continued**  **Part B.   Lecture - Research & Analysis of Business Opportunities and Business Plans**    **Part A.    IDEAS Group Presentations**  **Part B.    Researching and Analysing Business Opportunities & Business Plans**  Learning Objectives include:   * defining the term “research” and its major purpose * explaining the research process * investigating the types of primary and secondary research available * explaining how the results of research can be analysed and applied.   **Developing an Effective Business Plan**  Learning Objectives include:   * explaining what a business plan is and the business plan process * discussing the advantages and disadvantages of using a business plan * discovering the major elements of a business plan and how they may vary.   ***Recommended Reading:***  Frederick &Karatko, 2013,  Chapters 10, 11, 12 & 16.  Schaper, 2012, Chapter 7. |
| **WORKSHOP 5:  THURSDAY (PM) 11 AUGUST 2016**  **Preparation and Developing an effective Business Plan**  The first half of this workshop will be devoted to your individual business plan assignment with assistance provided by your Lecturer. Students should bring laptops and their work to date in enable to make this session as productive as possible.  ***Recommended Reading:***  Frederick &Karatko, 2013, Chapters 10,11, 12 &16. |
| **WORKSHOP 6: FRIDAY 12 AUGUST 2016**  **Part A   Legal Structures and Issues for New Ventures and Financing New and Growing Business Ventures**  **Part B   Business Plan Presentations**    **Part A.      Legal Structures and Issues for New Ventures**  Learning Objectives include explaining:   * the pros and cons main types of legal structures * the various forms of intellectual property * unfair trade practices.     **Financing new and growing business ventures**  Learning Objectives include:   * exploring the main forms of business finance * discussing the financing options at the different stages of the business life cycle * investigating debt finance vs equity finance * exploring different forms of finance * the break-even point, contribution margin, mark-up and margin * basic financial records that need to be kept   **Part B  *Business Plan presentations will take place in the second half of this workshop***  ***Recommended Reading:***  Frederick &Karatko, 2013, Chapters 13, 14 & 16.  Schaper, 2012, Chapters 7, 8, 9 and 10. |
| **WORKSHOP 7:  FRIDAY (PM) 12 AUGUST 2016**  **Part A.   Competiton& Consumer law in Australia today**  **Part B.   Planning for Growth and** **Contemporary Issues in Entrepreneurship and Small Business**    **Part A.  Competition & Consumer law in Australia today**   Learning Objectives include:   * discussion and powerpoint presentation on the latest ACCC guidelines on our competition & consumer laws   **Part B. Planning for Growth and Contemporary Issues**  Learning Objectives include:   * deciding on whether to grow or harvest * diversification growth strategies   **Contemporary Issues in Entrepreneurship and Small Business**  Learning Objectives include explaining:   * the difference between social obligation, social responsiveness and social responsibility * the environmental issues surrounding entrepreneurship * differences between male owned and female owned small businesses * the differences between home-based and other small firms.     **nb any remaining *Business Plan presentations will take place in the second half of this workshop if necessary***  ***Recommended Reading:***  Frederick &Karatko, 2013, Chapters 3 & 4.  Schaper, 2012, Chapters 18. |

[**4. Unit Resources**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| **4a List of Required Texts/Readings:**  **Recommended Texts (nb there is NO specific**  **required text**  **as a number of good texts are available to cover the intended workshops (these will be discussed with you in Workshop 1). Additional material, readings and references will be provided in class depending on the workshop topics). The following are recommended readings only:**   * Entrepreneurship : Theory, Process, Practice 3rd Edition 2013 Howard Frederick; Allan O'Connor; Donald Kuratko. nb **The eBook Version** is also available. * **eBook Version :**  Entrepreneurship : Theory, Process, Practice 3rd Edition 2013 Howard Frederick; Allan O'Connor; Donald Kuratko  -**ISBN: 9780170236010** * Shaper, M. &Volery, T. 2012.  ***Entrepreneurship and Small Business 2nd Pacific Rim Perspective.*** John Wiley & Sons Australia. |
| **4b Materials and Equipment:**  There are no other required materials or equipment for this unit. |
| **4c Unit Website:**  To find your unit website online, login to [LearnOnline (Moodle)](http://learnonline.canberra.edu.au/" \t "_blank) using your student ID.  Note that LearnOnline (Moodle) has a profile page that displays your name and email address for the benefit of other students. If you prefer to hide your email address, [click here for instructions](http://learnonline.canberra.edu.au/mod/book/view.php?id=623758&chapterid=3121). |
|  |

[**5a. Assessment Item Details**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |  |  |
| --- | --- | --- |
| Click on an Assessment Item for more details.  **[Individual workshop presentations](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)**   * + **Due Date:**   Your workshop (class) presentation will take place during the intensive week at RIM. You will choose your topic, day and date for your presentation from the list provided to you during Workshop 1 on Monday 8 August 2016.   * + **Weighting Percentage:**   10%   * + **Addresses learning outcome(s):**     - Upon successful completion of this unit, students will be able to: 1. Compare and contrast different forms of entrepreneurial theory and thinking in its role for idea and business development in the global economy;     - 2. Investigate and report on different forms of entrepreneurial behaviour including approaches to teamwork, communication, creativity, innovation, risk-taking and social/ethical responsibility;     - 4. Critically analyse through using theory and real life examples, the challenges of managing rapid growth and overcoming obstacles in an entrepreneurial environment; and   + **Related graduate attribute(s):**     - 1. UC graduates are professional - communicate effectively     - 3. UC graduates are lifelong learners - be self-aware   Individual Workshop Presentations: the student allocation, format and date for these individual student presentations will be discussed in Workshop 1 on Monday 8 August 2016.  **[IDEAS Group Presentation](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)**   * + **Due Date:**   Wednesday 8 August 2016 and Thursday 9 August 2016 (ie in *Workshops 3 & 4)*   * + **Weighting Percentage:**   10%   * + **Addresses learning outcome(s):**     - 2. Investigate and report on different forms of entrepreneurial behaviour including approaches to teamwork, communication, creativity, innovation, risk-taking and social/ethical responsibility;     - 3. Identify and describe the important elements in formulating and evaluating an entrepreneurial business plan for a start-up organisation or for a new project in an established organisation;   + **Related graduate attribute(s):**     - 1. UC graduates are professional - use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems     - 2. UC graduates are global citizens - behave ethically and sustainably in their professional and personal lives     - 3. UC graduates are lifelong learners - be self-aware  |  | | --- | | During this workshop you will be required to form into groups of 2 or 3 students.  Your group’s task will be to work on an IDEA of your group’s choosing (preferably from the Thimphu region) to determine the feasibility or not of commercialising it. The skills required for this task will evolve from the IDEAS workshop of Wednesday 10 August 2016.  You will not be required to do any further work on this task outside of this workshop. Peer assessment will take place with this assessment item and an average mark awarded. Details will be discussed in this workshop.  nb For assistance with group work go to:  <http://www.canberra.edu.au/studyskills/learning/oral> and click on “Working in Groups”. | | The marking template for this presentation will be discussed and put up on Moodle. |     **[ORAL Presentation of Business Plans](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)**   * + **Due Date:**   Friday 12 August 2016 during workshops 6 and 7   * + **Weighting Percentage:**   10%   * + **Addresses learning outcome(s):**     - 3. Identify and describe the important elements in formulating and evaluating an entrepreneurial business plan for a start-up organisation or for a new project in an established organisation;     - 4. Critically analyse through using theory and real life examples, the challenges of managing rapid growth and overcoming obstacles in an entrepreneurial environment; and   + **Related graduate attribute(s):**     - 1. UC graduates are professional - use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems   Details of requirements for the Business Plan presentation will be provided in Workshop 4 on 11 August 2016.  **[Business Plan Major Assignment](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)**   * + **Due Date:**   Midnight (Thimphu time) on Monday 29 August 2016 - to be uploaded into your Moodle website.   * + **Weighting Percentage:**   30%   * + **Addresses learning outcome(s):**     - 3. Identify and describe the important elements in formulating and evaluating an entrepreneurial business plan for a start-up organisation or for a new project in an established organisation;     - 4. Critically analyse through using theory and real life examples, the challenges of managing rapid growth and overcoming obstacles in an entrepreneurial environment; and   + **Related graduate attribute(s):**     - 1. UC graduates are professional - communicate effectively     - 1. UC graduates are professional - use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems     - 3. UC graduates are lifelong learners - adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas   This individual Business Plan major assignment (worth 30%) could be formulated around a genuine idea that you currently have or have had for a number of years. All students in the class will sign a confidentiality agreement to enable some degree of IP for you if required.  A marking template will be either given as a hard copy or placed up on Moodle for you.  **[Examination](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)**   * + **Due Date:**   The date of the examination will be provided by RIM and displayed on your Moodle site.  Further details on the structure of the exam will be given in workshops during the unit convenor's visit to RIM or placed up on Moodle.   * + **Weighting Percentage:**   40%   * + **Addresses learning outcome(s):**     - Upon successful completion of this unit, students will be able to: 1. Compare and contrast different forms of entrepreneurial theory and thinking in its role for idea and business development in the global economy;     - 2. Investigate and report on different forms of entrepreneurial behaviour including approaches to teamwork, communication, creativity, innovation, risk-taking and social/ethical responsibility;     - 3. Identify and describe the important elements in formulating and evaluating an entrepreneurial business plan for a start-up organisation or for a new project in an established organisation;     - 4. Critically analyse through using theory and real life examples, the challenges of managing rapid growth and overcoming obstacles in an entrepreneurial environment; and   + **Related graduate attribute(s):**     - 1. UC graduates are professional - use creativity, critical thinking, analysis and research skills to solve theoretical and real-world problems     - 3. UC graduates are lifelong learners - adapt to complexity, ambiguity and change by being flexible and keen to engage with new ideas |

[**5b. Assessment Requirements**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| **Submission of assessment items:**  Where possible, all assessment items will be submitted online via the LearnOnline (Moodle) unit site. The first page of each assessment item should include the following information:   * Student ID: * Assessment Name: * Word Count (if applicable):   Students should note that names are not to be included on any assessment tasks/submissions. Only Student ID numbers should be included (as per the [*Assessment Policy and Procedures*](https://guard.canberra.edu.au/policy/policy.php?pol_id=3351)).  **Extensions**  Students can apply for an extension to the submission due date for an assessment item through extenuating, evidenced circumstances (specific details are found through the [*Assessment Policy and Procedures*](https://guard.canberra.edu.au/policy/policy.php?pol_id=3351). Section 9.12). Extensions must be applied for before the due date. Documentary evidence (e.g. medical certificate) will be expected for an extension to be granted, however this will not guarantee that the application will be successful. The Unit Convener or relevant Discipline Convener will decide whether to grant an extension and the length of the extension.  An Assignment Extension form is available from the [*Student Forms*](http://www.canberra.edu.au/current-students/forms) page.  Late submission of assignments without an approved extension will result in a penalty of 5% reduced marks from the total available, per calendar day late. An assignment submitted over 7 days late will not be accepted.  **Late Penalties for assignments and seminar -**  Extensions will only be granted as per University of Canberra’s deferred examination policy.  For oral presentations and assignments this will be 5% per day late. (https://guard.canberra.edu.au/policy/Academic/Assessment)  **Examination**  The final examination will be of two (2) hours duration.  It will consist of four (4) questions all of which are compulsory.  Please note the following:   * The examination is worth 40 percent of the total available marks. * No materials are allowed into the examination room for this unit. * You must bring your current student identification card to the examination. * The best preparation for the exam is consistent work throughout the intensive program during the convenor's visit and term.   **Scheduled date of examination**  Normally the University (in conjunction with RIM) schedules examinations Monday to Friday in the formal examination period.  The examination date for this unit will be advised with the date, time and location confirmed early in the term.  You will be advised to make any necessary arrangements with your employer for time off to sit the examination at the scheduled time. Your participation at the scheduled time is not negotiable unless there are exceptional circumstances such as illness. |
| **Special Assessment Requirements:**  Information on extensions and special consideration for assessments can be found in the [Student Guide to Policies.](http://www.canberra.edu.au/current-students/student-policies)  **Year-Long Units:** Students enrolled in year-long units (consisting of a part A and part B unit code) will be allocated a continuing grade (CNTYL) on completion of part A. Once the student has completed part B, the grade for part A will be updated so that the grades for the two unit codes are the same.  In order to pass this unit you must complete and submit each item of coursework, achieve at least 40% in the final examination and achieve an overall mark of at least 50 per cent of the overall total marks available. |
| **Supplementary Assessment:**  Refer to the [Assessment Policy and Procedures](https://guard.canberra.edu.au/policy/policy.php?pol_id=3351).  Supplementary assessment will take place as per the University policy and therefore, except in special circumstances, a student who fails will not be granted a supplementary examination.  Students who have failed a single unit in their final semester with a final mark between 45-49%, where the unit is required for course completion, are eligible for a supplementary examination.  Supplementary internal assessment is not permitted.  The current UC policy on supplementary examinations is available at<https://guard.canberra.edu.au/policy/policy.php?pol_id=2099>. |
| **Academic Integrity**  Students have a responsibility to uphold University standards on ethical scholarship. Good scholarship involves building on the work of others and use of others' work must be acknowledged with proper attribution made. Cheating, plagiarism, and falsification of data are dishonest practices that contravene academic values.  To enhance understanding of academic integrity, it is expected that all students will complete the LearnOnline Academic Integrity Module (AIM) at least once during their course of study. The module is automatically available as a listed site when students log into [LearnOnline (Moodle)](http://learnonline.canberra.edu.au/" \t "_blank). |
| **Use of Text-Matching Software**  The University of Canberra has available, through [LearnOnline (Moodle)](http://learnonline.canberra.edu.au/" \t "_blank), text-matching software that helps students and staff reduce plagiarism and improve understanding of academic integrity. The software matches submitted text in student assignments against material from various sources: the internet, published books and journals, and previously submitted student texts. [Click here for more information](http://learnonline.canberra.edu.au/course/view.php?id=1529). |

[**6. Student Responsibility**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| **6a Workload**  The amount of time you will need to spend on study in this unit will depend on a number of factors including your prior knowledge, learning skill level and learning style. Nevertheless, in planning your time commitments you should note that for a 3 credit point unit the total notional workload over the semester or term is assumed to be 150 hours. These hours include time spent in classes. The total workload for units of different credit point value should vary proportionally. For example, for a 6 credit point unit the total notional workload over a semester or term is assumed to be 300 hours. |
| **6b Inclusion and Welfare**  It is strongly recommended that students who need assistance in undertaking the unit because of disability or an ongoing health condition register with the [Inclusion and Welfare Service](http://www.canberra.edu.au/current-students/canberra-students/student-support/inclusion-welfare) as soon as possible so that reasonable adjustment arrangements can be made. |
| **6c Participation Requirements:**  This unit is designed for face-to-face delivery with your unit convenor in workshop format.  This means that students who do not attend workshops regularly will be at a disadvantage in terms of information, learning and feedback. |
| **6d Withdrawal:**  If you are planning to withdraw please discuss with your Unit Convener. UC College students must also seek advice from the College.  Please see [Withdrawal of Units](http://www.canberra.edu.au/current-students/enrolment-information/determine_your_study_program_and_register_on_osis/withdrawal_of_units) for information on deadlines.  Students who wish to withdraw from a unit without academic or financial penalty must do so before the University’s official census date, normally the end of week 3 of the semester.  To withdraw from a unit you must submit an *Enrolment Amendment Form* to Student Administration. It is not sufficient to simply tell your lecturer or the MBA Program Director. Forms are available at [www.canberra.edu.au/student-services](http://www.canberra.edu.au/student-services) (click on forms). |
| **6e Required IT Skills:**  You are assumed to have adequate skills in the use of word processing and spreadsheet programs, Internet browsers and search engines.  You are also assumed to be familiar with Moodle.  If you feel you do not have adequate skills, please discuss the matter with the unit convener. |
| **6f In-unit costs:**  Note: To calculate your unit fees see: [How do I calculate my fees?](http://www.canberra.edu.au/future-students/courses/glossary/fees-and-contributions/how-are-your-fees-calculated). The online [UC Co-op Textbook Search](http://www.coop-bookshop.com.au/bookshop/action/InstTextSelect?inst_name=university-canberra) is available for purchasing text books.  No additional costs, beyond unit enrolment fees and the textbook cost are anticipated.  It is unlikely that you will exceed your Internet download allocation. |
| **6g Work Placement, Internships or Practicums:**  There are no Internship placements available in this unit however throughout the unit we will be drawing on students experiences in the workplace and where appropriate using case studies of actual businesses to supplement your understanding of Entrepreneurship. |
| **Type of WIL:** |

[**7. Student Feedback**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| All students enrolled in this unit will have opportunities to provide anonymous feedback on the unit at the beginning, middle and end of the teaching period. This will be posted on your InterFace page at three stages of the teaching period. You can access InterFace through MyUC by logging in and opting for Moodle or InterFace. Your lecturer or tutor may also invite you to provide more detailed feedback on their teaching through an additional anonymous questionnaire. |

[**8: Authority of this Unit Outline**](http://www.canberra.edu.au/coursesandunits/uo-view/_nocache?uoo_id=152283)

|  |
| --- |
| Any change to the information contained in Section 2 (Academic content), and Section 5 (Assessment) of this document, will only be made by the Unit Convener if the written agreement of Head of Discipline and a majority of students has been obtained; and if written advice of the change is then provided on the unit site in the learning management system. If this is not possible, written advice of the change must be then forwarded to each student enrolled in the unit at their registered term address. Any individual student who believes him/herself to be disadvantaged by a change is encouraged to discuss the matter with the Unit Convener. |