

2. Fee Payment (Private candidates only)

Fees can be paid in two installments. *(First installment (50%) to be paid on 1<sup>st</sup> Feb. 2017 & second installment on 17<sup>th</sup> August, 2017. Admission will be considered only after payment of fee.*

3. Withdrawal from Course:

A candidate who wants to with-draw from the course must apply to the management with recommendation from the Head of Department. On approval the Registrar will facilitate the withdrawal process and issue an office order with a copy to all concern.

*Note: Private candidate must follow RIM Academic Policy ([www.rim.edu.bt](http://www.rim.edu.bt)) in case of withdrawal from course. Government candidates must follow RIM Academic Policy ([www.rim.edu.bt](http://www.rim.edu.bt)) and Government training Rules and Regulations.*

1	Name	
2	CID/Passport No.	
3	Admission Acceptance	I hereby accept the offer for Admission to .....
4	Undertaking	I hereby do confirm that after being briefed on the above mentioned rules and regulations, I have understood them, including the implication and consequences of deviating from them. In the event that I do not adhere to them, I shall be liable for legal action by the institute.
5	Signature (Please paste Legal Stamp) Date:	..... .....

4. For Registration Units Use Only:

1	Documents Verified by:	..... Date: .../.../.....
2	Admission Offer Accepted: .....	Admission Offer Rejected: .....
3	Full Tuition fee Payment Verified by:	Receipt No:..... Date: ...../...../.....
4	Admission Number Allocated:	:-Jo: .....