རྒྱལ་གཞུང་འཛིན་སྐྱོང་སློབ་གྲྭ།
ROYAL INSTITUTE OF MANAGEMENT
(Incorporated under the Royal Charter of the Royal Institute of Management, 1990)
MANAGEMENT FOR GROWTH AND DEVELOPMENT

RIM/DICT/SC/2018/1063 Feb 28, 2018

The Chief Human Resource Officer
All 10 Ministries
Thimphu, Bhutan

Sub: "Store Management Training"

Dear Sir/Madam,

This is to submit that RIM in collaboration with the Royal Civil Service Commission (RCSC) and Public Procurement Policy Division (PPPD), Ministry of Finance (MoF) has developed curriculum on Store Management for the store keepers for a duration of 10 Days.

The curriculum is designed in keeping the practical aspects of the roles and responsibilities of the store keepers. The course is aimed to enhance efficiency and effectiveness of service delivery to its office and stakeholders by the store keepers.

The course specification and the training program is attached for your kind information. The training cost per participant is Nu. 15,000.00 (Ngultrum Fifteen Thousand) only. The fee includes training fees, working lunch and refreshment during the training period and does not include TA/DA.

In this regard, Sir may kindly consider nominating participant(s) from your Ministries to attend the same. For further information, please contact Phurba at 17761035 or Pema Drupchen @ 17622821.

With deep respects,

Yours sincerely

(Tshewang Tandin)
Director General

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