

RIM/HRD(ticketing)/2019/ 3291

May 3, 2019

**Invitation of quotation**

The sealed rates are invited from the authorized travel agents for air ticketing (economy class) for the following sectors.

Name: Kesang Dechen (Ms), Sonam Wangmo (Ms)

**OPTION I**

Tentative Date & Day	Sector	Airline	Rate	Remarks
9 June 2019 (Sunday)	Paro-Bangkok			
10 June, 2019 (Monday)	Bangkok-Istanbul			
15 June, 2019 (Saturday)	Istanbul-Bangkok			Late evening flight
17 June, 2019 (Monday)	Bangkok-Paro			

**OPTION II**

Tentative Date & Day	Sector	Airline	Rate	Remarks
9 June 2019 (Sunday)	Paro-Delhi			
10 June, 2019 (Monday)	Delhi-Istanbul			
15 June, 2019 (Saturday)	Istanbul-Delhi			Late evening flight
17 June, 2019 (Monday)	Delhi-Paro			

**Terms & Conditions**

1. Sealed rates must be submitted to RIM on **May 13, 2019 before 11.00 am** (shall not entertained the quotation after date line) and will be opened on the same day at 11.30 am.
2. The availability and confirmation of seat at the time of travel should be confirmed before submitting the quotation.
3. Should submit the copy of valid Ticketing License and Tax Clearance Certificate with your quotation.
4. The Travel agents are requested to quote the rates as per the sectors given as above and will be selected for the most direct and economical route.
5. The travel agent shall quote in full economy class fare tickets.
6. Will not accept unconditional quotation like an increase of airfares and changing of airlines at the time of travel after the issue of air ticket(s).
7. In case the lowest bidder withdraws his/her bid after award of air ticketing, then the second lowest bidder shall be asked to purchase and issue ticket(s) and the difference amount shall be borne by the lowest bidder.
8. Should able to provide credit facilities for a period of 30 days from the date of issue of tickets/receipts of invoices whichever is later.
9. The quotation should be submitted along with a security deposit of Nu. 10,000/- (Ten thousand) in the form of demand draft in favour of Director, Royal Institute of Management, Simtokha.
10. The quotation without security deposit and without sealed envelope will not be entertained.



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**ROYAL INSTITUTE OF MANAGEMENT**  
(Incorporated under the Royal Charter of the Royal Institute of Management, 1990)

11. Security deposit will be refunded/return after the return of officials from abroad.
12. The selected bidder will be awarded for air ticketing **within five days from the date of opening of bids.**
13. Only the winner of the bid will be informed.
14. The sealed quotation should be address in favour of the Director, RIM.

  
HR Officer