



ROYAL INSTITUTE OF MANAGEMENT

GROWTH AND DEVELOPMENT (Incorporated under the Royal Charter of the Royal Institute of Management, 1990)

Form No. 9.2 A

Agency: Royal Institute of Management

Date:	 	 	••••
Date:	 	 	•••

Time:

The Store /Property Unit

Royal Institute of Management

Kindly arrange to supply the following:

Sl.No.	DESCRIPTION	SPECIFICATION	QUANTITY	PURPOSE

Signature Name and Designation

a) Remarks from the store Division (if any):

b) **Remarks from the Accounts Division (if any)**:

Approved by

Signature Name and Designation

N.B (if requirement is for **Workshop**, **Seminar**, **Short term Training or any other ad-hoe Projects** other than regular activities the requisition form should reach at least seven days in advance).

Signature of receiver:

Royal Institute of Management P.O. Box 416, Simtokha Thimphu: Bhutan



